

Digimap for Schools

Quick Start Guide

Login in at: digimapforschools.edina.ac.uk

Your school's login details:

Username: _____

Password: _____

Searching and viewing maps

1. When you first log in, you'll see a map of Great Britain. The quickest way to find the location you are interested in is to use the **Search** option. Type a place name, postcode or grid reference into the search box and hit go.
2. Use the **Pan and Zoom** tools in the top right of the map to refine your location and find the map showing the detail you are interested in.
3. View **historic** maps by clicking and dragging the button on the slider bar to the left when it is active. To change decades to compare, click the blue button of the decade you no longer want to view. The most recent decade is always the top layer of the two, so is visible when the slider is all the way to the right.

Measurement and annotation tools

4. Use the **Measurement Tools** to measure distances and areas on the map. Click the Measurement Tools icon in the toolbar, click once on the map to start measuring, move your mouse and click at each point to change direction. Double click to finish measuring and view the total in the tool window.
5. Use the **Annotation Tools** to add your own features (markers, text, lines, photos) to your map. Open the Annotation Tools and click on the tool you want to use. Click on the map to add the feature or to start drawing.

Saving and printing maps

6. Save your maps for quick access the next time you log into Digimap for Schools. Saving within the service saves the map with the account, not on your computer, so you can access saved maps wherever you log in.
7. You can create **printable** versions of your map, to which you can add a title and pupil name. Printable maps can be created in **PDF** and **JPG** format. Printable maps have a scale bar, absolute scale and a north arrow on them. PDF maps can be printed out or saved to your computer drive for later use.

Help and training

8. **Help pages** can be access from within the service by clicking on the ? symbol in the top right corner. Each page also contains a video showing how to use the tools. The videos are also on the Digimap for Schools YouTube Channel - <https://www.youtube.com/user/digimapforschools>
9. Regular short **webinars** are available for you to join and learn about specific functions. You can find out more and book your place by visiting the Digimap for Schools blog - <http://digimapforschools.blogs.edina.ac.uk/webinars/>
10. **Free learning resources** are available to anyone on the Digimap for Schools website, providing a wide range of ideas and topics - <http://digimapforschools.edina.ac.uk/resources>

Contact us

If you have any questions or queries, please contact the Digimap for Schools Helpdesk – edina@ed.ac.uk 0131 650 3302 (Mon – Fri 9am – 5pm)

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